

UNIVERSITY

Check-List for Unidiversity Youth Camp Sexual Misconduct Training and Prevention Policy

To the Group Leader:

- Read the *Unidiversity Youth Camp Child and Youth Protection Policy* and supporting documents in their entirety.
- Complete and submit the *Unidiversity Youth Camp Background Screening Form*. Unidiversity requires all adults (non-campers age 18 and older) to have a criminal background check performed within three years of the first day of camp. All background screenings of non-campers age 18 and older must fit into the parameters stated in our written policy.
- Schedule and host a training meeting for all volunteers/chaperones 18 years of age and older. This training is required of all non-campers ages 18 and older who will be participating in Unidiversity Youth Camp.

At Training Meeting:

- Summarize and provide a copy of the *Unidiversity Youth Camp Child and Youth Abuse Prevention Policy* to all non-campers ages 18 and older.
- Show training video to all non-campers ages 18 and older: <https://youtu.be/ELtAMEQXbiA>
- Verbally review provided list of questions concerning the video with all volunteers.
- All non-campers age 18 and older must review and sign *the Unidiversity Youth Camp Volunteer, Planning Team and Contracted Paid Staff Agreement*.
- All non-campers age 18 and older must review and sign the and the *Child and Youth Abuse Prevention Program Acknowledgement* form (only collect page 10).

Required Documents

- Unidiversity *Background Screening Form* uploaded to registration by July 1st.
- Submit signed *Volunteer, Planning Team and Contracted Paid Staff Agreements* for all non-campers ages 18 and older upon arrival at camp.
- Submit a signed copy of Page 10: *Child and Youth Abuse Prevention Program Acknowledgement*

Included Documents:

Page 1: Background screening form

Page 2: Sexual Misconduct Training Video Discussion Questions

Page 3: Policy including the Child and Youth Abuse Prevention Program Acknowledgement form (pg. 10)

Page 4: Volunteer, Planning Team and Contracted Paid Staff Agreement